

# Cancellation Policy

If you are unable to attend an appointment, we request that you **provide at least 24 hours advanced notice**. Since we are unable to use this time for another client, please note that you will be billed a fee if it is not timely cancelled, unless such cancellation is due to illness or an emergency.

**For cancellations within 24-hours** from the date of your scheduled appointment (unless due to illness or an emergency), you will be billed directly a late cancellation fee in the amount of \$50.

**For a scheduled appointment that is completely missed** (no show) (unless due to illness or an emergency), you will be billed directly a no show fee in the amount of \$50.

We appreciate your help in keeping the office schedule running timely and efficiently.

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Client Signature

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Date

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Client Signature

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Date